

Woodbury Village Hall

COVID-19 Special Conditions of Hire.

27th January 2022 Issue 5.4

Note: These conditions are supplementary to, not a replacement for, the Hall's ordinary conditions of hire.

Legal Requirements

From the 27th January 2022 the government has lifted all legal restrictions relating to Covid. You are no longer legally required to wear a face covering, but the government suggests you continue to wear one in crowded and indoor spaces where you may come into contact with people you do not normally meet.

Woodbury Village Hall Mandatory Items

Woodbury Village Hall imposes an absolute requirement on hirers to carry out the following:

1. You must make sure that anyone likely to attend your activity or event understands that they **MUST NOT DO SO** if they or anyone in their household has had COVID-19 symptoms in the last 48 hours; has tested positive for the virus; or is required to self-isolate for any other reason e.g., following certain travel abroad.
2. You must take particular care to ensure that social distancing is maintained for anyone likely to be clinically more vulnerable to COVID-19, including for example keeping a 2m distance around them when going in and out of rooms and ensuring they can access the toilets or other confined areas without compromising social distancing.
3. You will be responsible for the collection and removal of all rubbish created during your hire, including tissues and cleaning cloths. Rubbish bags are provided in the kitchen to enable you to take your rubbish away with you.
4. You will be responsible, if drinks or food are made, for ensuring that all crockery and cutlery is washed in hot soapy water (dishwasher is recommended), dried and stowed away. We will provide washing up liquid and washing up cloths.

Woodbury Village Hall Recommendations

Clubs and societies using the Hall have a duty of care to their members and it will benefit all users if Woodbury Village Hall can avoid being a source of infection. We therefore recommend that event and activity organisers observe the following:

1. That you keep a record of the date and time of your event and the names and contact phone number or email of all those who attend. This can be done by operating an advance booking system or by asking everyone who attends to sign in. If a member of your group then informs you that they have tested positive, you can advise other members.
2. Arrange your activity to achieve social distancing where possible, e.g. spacing out of tables and seating arrangements etc.

3. Ask those present to wear face coverings in situations where social distancing is more difficult. This is especially so for larger groups when moving about in the Hall and in confined areas, e.g. the kitchen.
4. Exceptions to mask wearing apply when seated, singing, exercising including sport and dancing, making announcements/addressing a group, making a presentation or giving a lecture, teaching a class, eating or drinking.
5. Maintain a good level of ventilation to reduce the risk of virus build-up. Use the Main Hall extractor fans to remove air, so increasing ventilation.
6. Continue to use the hand sanitisers and to wash hands thoroughly at every opportunity.
7. Organise sports, exercise, or any other activities in accordance with guidance issued by the relevant governing body for your sport or activity.